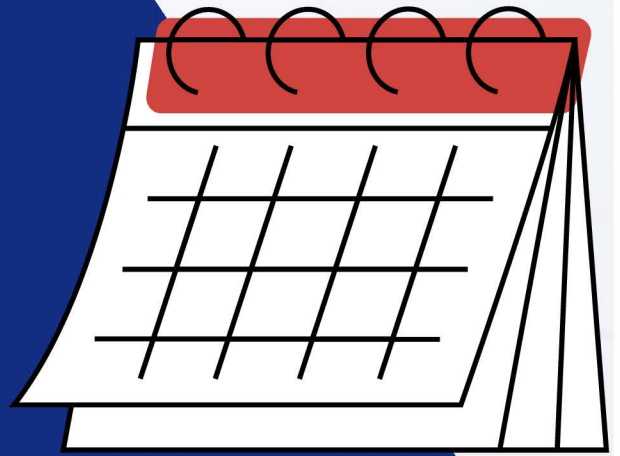




STAY IN THE LOOP

Subscribe to MNEA's Calendar

Connect the Missouri NEA calendar to your smartphone, so you can stay in the know about calendar updates and new events.



Why subscribe?

With just a few clicks, you can subscribe and import the entire MNEA calendar into your favorite calendar utility. When the MNEA calendar is updated, it will automatically update the calendar on your phone or computer. Trainings, events, and important dates are included in the E-Calendar.

Here's How...



On a computer, log into your email account that populates your calendar on your phone and other devices. Follow the steps using either the iCal or HTML link provided below.



<https://calendar.google.com/calendar/ical/mneawebbie%40gmail.com/public/basic.ics>



<https://calendar.google.com/calendar/embed?src=mneawebbie%40gmail.com&ctz=America%2FChicago>

Using Outlook



1. Sign into your account. Click on the calendar icon.
2. In the menu, click "Add Calendar" and choose "From Internet."
3. Copy and paste the iCal link in the field provided, making sure no space is copied before or after the link. Then, click the "OK" button.
4. Click "Yes" when asked to "Add this Internet Calendar to Outlook and subscribe to updates."
5. If you wish to set up notification reminders, double-click the event. In the Reminder drop-down box change "None" to the minutes, hours, or days you wish to be notified before the event.

Using Google



1. Sign into your account from Google Chrome, and click on the Google app menu dots. Select the Calendar icon.
2. Under the "My Calendar" section, click the plus (+) next to "Other calendars" and choose "From URL."
3. Copy and paste the iCal address into the URL field.
4. Click the "Add Calendar" button.
5. After the calendar is added, you can choose to set up notifications for specific events. You can also toggle the Missouri NEA Calendar off and on.